

## **Herbert Wertheim College of Engineering Staff Award for Excellence in Leadership**

### **Description:**

The Staff Leadership Excellence Award recognizes and rewards a HWCOE staff members who has best demonstrated extraordinary leadership within their department, the HWCOE, the UF community, and/or the broader profession, and best exemplifies leadership as defined by leadership attributes expected of our Gator Engineering students: visionary; inspiring; a skilled communicator; mission-focused, engaged and committed; caring and fair; thoughtful; collaborative; professional; having a positive attitude; and having sound perspective and strong intuition. Nominations for the award come from the appropriate student groups (i.e., undergraduate or graduate students depending on the instructional focus of the faculty nominee), other staff members, faculty members, and both department-level and college-level administration. The award is conferred annually and provides \$1,000 to the award recipient. Award recipients will be recognized at the HWCOE's Annual Awards Luncheon.

### **Eligibility Criteria:**

- All HWCOE staff are eligible.
- Candidates will have demonstrated a strong commitment to advancing leadership excellence and building a collaborative culture of leadership within their department and the HWCOE.
- Candidates will have demonstrated leadership through their roles and activities, in organizations associated with their specializations, that advance the excellence of their department, the HWCOE, UF, and the broader professional community within technical, professional, or public sectors.
- Candidates will be recognized as manifesting key leadership attributes (as defined above) in their dealings with students, faculty, peers, and/or other university or community members.
- Candidates will not have been the award recipient in the prior 5 years.

### **Nomination Packet:**

- One primary letter of nomination describing the nominee's contributions to innovation and creativity. Nominations may be prepared with or without the staff member knowing that they are under consideration for this award. No self-nominations (2 page max).
- One endorsement letter by Department Chair or College Administrator (1 page max).
- Limit of one nomination per department or college administrative unit.

### **Timeline:**

- February 11: Primary nominator sends packet to Heidi Dublin (hdublin@eng.ufl.edu)
- Early March: Nominations reviewed by the HWCOE Honor & Awards Committee
- Early April: Award recipient notified by Office of Academic Affairs.
- April 26: Award presentation at the HWCOE Awards Luncheon