

## HERBERT WERTHEIM COLLEGE OF ENGINEERING AWARDS

### International Educator of the Year

<https://www.ufic.ufl.edu/ieaProcess.html>

Beginning in 2004, an award to recognize outstanding international endeavors by UF faculty members and to encourage UF faculty to pursue international activities was created. Subsequently, a new award was created for faculty in junior ranks and in 2010 a new award was added to recognize the many contributions of staff to our campus internationalization priorities. Nominations from all colleges across campus are accepted for each of these awards in recognition of outstanding contributions to the internationalization of the campus. Colleges are invited to submit nominations for the Senior and Junior (untentured or recently tentured) Faculty International Educator awards. All UF colleges are eligible to nominate one faculty member for each award category; CALS, CLAS and the College of Medicine may nominate up to two faculty members for each award.

\*\*The nominations, in each case, should consist of: 1. The full name, title and position of the nominee, as well as a short summary biographical paragraph about him or her; and 2. a statement of *no more than* three pages describing the contributions of the faculty or staff nominees to the international mission of the university; 3. Endorsements, as above. Please do not submit full resumes or other extensive materials.

#### Timeline

- August: Announced to Department Chairs
- September: Nominations due to College of Engineering Academic Affairs Office
- October: Nomination due to the International Center
- November: Award presented as part of International Education Week

### Doctoral Dissertation Advisor/Mentoring Award

<http://hhp.ufl.edu/wp-content/uploads/Doctoral-Dissertation-AdvisorMentoring-Packet-2014-2015-PDF.pdf>

The UF Graduate School's annual Doctoral Mentoring Award encourages and rewards excellence, innovation and effectiveness in mentoring doctoral and Master of Fine Arts students through their final dissertation or fine arts thesis project. Nominations for the award come from current graduate students, graduate alumni, faculty members, graduate coordinators, department chairs, school directors, college deans and higher-level administrators. Each year, the award gives \$3,000 to approximately five faculty members, with an additional \$1,000 deposited into each winner's department account for use in supporting doctoral or Master of Fine Arts students.

#### ELIGIBILITY CRITERIA:

- Only University of Florida budgeted Graduate Faculty (tenured or untenured) who supervise doctoral dissertations (Ph.D. or Ed.D.) or Master of Fine Arts theses (M.F.A.) are eligible.
- Faculty must actively support graduate education through teaching, service on graduate committees and sponsorship of student research and scholarship.
- As verified in GIMS, the nominee must have graduated (served as committee chair or co-chair) at least one doctoral or M.F.A. student during the preceding year (Fall 2013, Spring 2014, Summer 2014) AND must have graduated (served as committee chair or co-chair) at least two additional students with dissertations or M.F.A. degrees in the past five years (Fall 2009 through Summer 2014, inclusively).
- Nominations for Dissertation Advisor/Mentoring Awards will be accepted from graduate students, former graduate students, faculty members, department chairs, graduate coordinators, and higher-level administrators.
- Individual faculty members may not nominate themselves.
- Individuals who receive a Dissertation Advisor/Mentoring Award during the previous three years are not eligible.
- The application packet must include at least two (maximum of three) letters of support from the faculty member's current or former graduate students. At least one of the letters must come from a former doctoral or M.F.A. student of the nominee.
- The application packet must include a letter of support from the department chair.

- The application packet must have an endorsement from the college dean or designee.
- The application packet must include a printout of the faculty member's Graduate Faculty Supervisory Committee Activity Report found on the Graduate School Information Management System (GIMS). Once you are in the faculty's record, click the Mentoring Award tab located across the top of the page.
- Excellence will be demonstrated by personal statement, student letters (maximum of three), and letters of support from the department and college.
- The application packet must include a completed Nomination Form (page 6).
- The application packet must include a signed Waiver of Access Form (page 7).

THE APPLICATION PACKET : *[Please make one pdf in the order below.]*

- Nomination Form
- Two to three letters of support from doctoral or M.F.A. students
- Letter of support from department chair
- Letter of endorsement from college dean
- Graduate Faculty Supervisory Committee Activity Report *[Found in the Graduate School Information Management System (GIMS). Once in the faculty record, click the Mentoring Awards tab located across the top of the page.]*
- Personal statement from the nominee
- Waiver of Access Form

- The College of Engineering has established departmental pre-selection procedures:
  - o Nominations are submitted to the Associate Dean of Academic Affairs office.
  - o The Associate Dean's Office will notify nominees in writing and provide them with a list of the required materials.
  - o Those wishing to continue with the process will respond with a signed statement/waiver,
  - o The department staff will assist in assembling materials provided by the nominee as well as assist to solicit supporting letters.

Timeline

- September: Announced to Department Chairs
- October: Nominations received by Academic Affairs Office
  - o Associate Dean notifies nominees
  - o Waiver is obtained
- November: Completed application packets due to Academic Affairs Office
- January: Application packets forwarded to Graduate School
- March: Award winners announced at reception

## Postdoc Mentoring Award

<http://postdoc.aa.ufl.edu/programs/postdoc-mentoring-awards/>

The postdoc mentoring awards are established to encourage and reward excellence, innovation, and effectiveness in the mentoring of UF postdocs. Each year, up to three faculty members will receive awards of \$2000 each. Faculty awardees will provide guidance and advice to the Office of Postdoctoral Affairs regarding postdoc mentoring issues. Past Postdoc Mentoring Award winners will also serve as the review committee for the Postdoc Mentoring Awards.

### ELIGIBILITY CRITERIA:

- Only University of Florida faculty (tenured or untenured) supervising postdoctoral associates or postdoctoral fellows are eligible.
- Faculty applicants must actively support postdoctoral mentoring through support of postdoc research, scholarship, and career development and use of a postdoctoral mentoring plan. Use of a postdoctoral mentoring plan is not a requirement for the award, but is highly recommended.
- The applicant must have mentored at least one postdoc within the past three years.
- Individuals who receive a UF Postdoc Mentoring Award during the previous three years are not eligible to apply.

- The application packet must include a signed Waiver of Access form to qualify for consideration by the review committee.

THE APPLICATION PACKET MUST INCLUDE:

- Completed application form
- Support signatures from department chair and college dean, or designee.
- List of all postdocs directly mentored by the applicant in the past 5 years with publication and contact information.
- Sample postdoctoral professional development plan with half-page explanation as to utilization of the plan (not required, but highly recommended).
- Full CV
- Letter of Support from the department chair
- Signed Waiver of Access form

Timeline

- October: Application materials made available on the Office of Postdoctoral Affairs Website
- November: Application packets due *from applicants* to the Office of Postdoctoral Affairs
- March: Awardees notified

## Undergraduate Teacher/Professional Adviser/Faculty Adviser Mentor of the Year Awards

<http://www.aa.ufl.edu/toty>

When the announcement for nominations is made, it is one announcement for (3) separate awards. These awards are to encourage and reward excellence, innovation, and effectiveness in either undergraduate teaching or advising. Nominations for College level teaching and advising awards will be solicited from students, faculty members, department chairs, higher-level administrators, parents, and others. Individual faculty members may nominate themselves, but must win at the College level before being forwarded for consideration at the University-wide level. Individuals who received teaching or advising awards at the College or University-wide level during the previous two years are not eligible. **Each College Level winner will receive awards up to \$2000.**

### Undergraduate Teaching Award

- The individual must be a faculty member, tenured or untenured, who has been responsible for teaching at least two undergraduate classes during the current calendar year. Excellence and effectiveness will be demonstrated by standard evaluations of students, instructors, courses, and observation by peers and department chairs. Individuals who received a college or University undergraduate teaching or advising award in the previous 2 years are not eligible.
- There must be evidence of innovation in course design and/or instruction.

Packet must include: (please see link above for more information)

- Cover Page
- Teaching Philosophy
- Chair's Letter
- Student Evaluations from past 3 semesters (numerical)
- Peer Letter of support (may not be on awards committee)
- Innovation in teaching
- Examples of assessment instruments
- Syllabi excerpts
- Evidence of effectiveness
- Support of Dean (signature on form)
- Nominee Signature page

### **Professional Adviser Award**

- The individual must be a professional adviser for a department or college, and must have been an adviser during the current calendar year. Excellence will be demonstrated by performance evaluations based on student evaluations, responses, and letters of support from superiors and peers. Individuals who received an advising award in the previous 2 years are not eligible.
- There must be evidence of innovation, professional engagement, and outreach in advising.

Packet must include: (please see link above for more information)

- Cover Page
- Professional Advising Philosophy
- Chair's Letter
- Student letters of support (no current students)
- Peer letters of support (none on committee)
- Number of advisees over last 3 terms and major advising responsibilities
- Innovations in professional advising
- Evidence of Effectiveness
- Statement of professional advising innovations needed at UF
- Support of the Dean (signature on form)
- Nominee signature page

### **Faculty Advising/Mentor Award**

- The Individual must be a faculty member tenured or untenured, who has engaged with undergraduates as an adviser/mentor during the current calendar year. Nominations for college level Faculty Adviser/Mentor awards will be solicited from students, faculty members, department chairs, higher-level administrators, parents, and others. Individual faculty members may nominate themselves, but must win at the College level before being forwarded for consideration at the University-wide level. Individuals who received teaching or advising awards at the college level or University-wide level during the previous 2 years are not eligible.
- Nominees are asked to submit a portfolio of materials relevant for the Faculty Adviser/Mentor award. There must be evidence of innovation and outreach in advising/mentoring

Packet must include: (please see link above for more information)

- Cover page
- Faculty Advising/Mentoring philosophy
- Chair's letter
- Student letters of support (no current students)
- Peer letters of support
- Number of advisees over last 3 terms and major advising responsibilities
- Innovations in faculty advising/mentoring
- Evidence of effectiveness
- Statement of advising/mentoring innovations needed at UF
- Support of the Dean (signature on form)
- Nominee signature page

### **Timeline**

- October: Notification of Teacher/Adviser Award program goes out to Department Chairs to send to faculty
- November: Nominations due to College of Engineering Academic Affairs Office
- January: Completed application packets due to College of Engineering Academic Affairs Office
- January: Application packets forwarded to Associate Provost's Office

## Teacher/Scholar of the Year Award

<http://www.aa.ufl.edu/teacher-scholar>

This award is given to a faculty member at the rank of full professor who demonstrates distinguished achievement in both teaching and scholarly activity (manifested by scholarly research, creative writing, original works of art, etc.) as well as visibility within and beyond the university. The awardee serves as a model of excellence and an exemplar of the teacher/scholar at the University of Florida. **College Level winner will receive a \$1000 award.**

Each college can nominate ONE faculty member at the rank of FULL professor who best exemplifies the criteria for this award.

Nominations should include the following documents:

- A letter of nomination from the college dean.
- A letter of support from the nominee's department chair.
- A one-page statement of teaching philosophy, including discussion of mentoring activities for undergraduate, graduate and/or professional students; and discussion of activities to advance knowledge and scholarship within and beyond the university.
- A one-page summary of courses taught in the past five years, including typical enrollments and a summary table of student course evaluations.
- A one-page summary of the nominee's scholarly work, including the nature of the research or creative work, importance of the work to the scholar's field, funding sources, awards received, graduate students/fellows trained.
- Curriculum vitae.
- Additional supporting material not to exceed five pages (optional).

Please submit the electronic materials using the application form (no other format is acceptable). The nomination dossiers will be reviewed by a sub-committee of the Academy of Distinguished Teaching Scholars. The awardee will be notified in early March.

### Timeline

- October: Notification of Teacher/Adviser Award program goes out to Department Chairs to send to faculty
- January: Completed application packets due to College of Engineering Academic Affairs Office
- January: Application packets forwarded to Associate Provost's Office

## UFRF Professorship Program

<https://research.ufl.edu/ufrf/professorship.html>

The University of Florida Research Foundation announces the creation of Research Foundation Professorships. These competitive professorships will be awarded to tenured faculty who have a distinguished current record of research. The purpose of these awards is to recognize recent contributions and to provide incentives for continued excellence in research. The primary selection criteria will be performance in the past five years and evidence of a strong research agenda that is likely to lead to continuing distinction in their field. The Research Foundation Professorships are open to all tenured faculty, subject to the eligibility requirements below. Funds in the University of Florida Research Foundation are earned from royalties and fees on intellectual property, on retained indirect costs from certain corporate contracts and grants, and from investment income. These awards involve no state funds.

### Professorship Terms

Each three-year UFRF Professorship includes a:

- \$5,000 annual salary supplement
- \$3,000 grant to support research, to be awarded in year one of the three-year tenure of this professorship.

A maximum of 34 new awards are awarded annually.

#### *Eligibility*

- Full-time Associate and Full Professors who are tenured at the time of the award and who have been on the UF faculty for at least five years (as of May 1 in the year of nomination) are eligible. Part-time Associate or Full Professors are not eligible.
- Faculty members are eligible for re-nomination following a two-year hiatus after holding a Research Foundation Professorship. For example: A faculty member who received a Professorship in 2009 would hold the award for three years: May 2009-May 2010, May 2010-May 2011, and May 2011-May 2012. Following a two-year hiatus (May 2012-May 2013 and May 2013-May 2014), the individual would be eligible for re-nomination in 2014.

#### *Nomination*

- Candidates must be nominated by their Department Chairs. Department Chairs are nominated by their College Deans. Deans (all levels) are not eligible.
- Each dean will be notified of the total number of awards available, which is proportional to the number of tenured faculty eligible for the award (as established in the first year of the initial three-year cycle, which began in 1996-1997).

#### *Criteria*

- Candidates must have a distinguished current research program that places them among the leaders in their discipline. This is measured over the most recent five academic years. All candidates must demonstrate an active current research program that is likely to lead to continuing distinction in their field.
- This standing must be demonstrated by objective measures of research performance that are appropriate to their discipline and so recognized by their peers. Examples of such criteria are:
  - o Publication in leading scholarly journals in the field,
  - o Monographs or other scholarly works,
  - o Citation analysis, where appropriate.
  - o Awards in their field, e.g., best paper, personal recognitions,
  - o Evidence of consistent external funding, where appropriate,
  - o Evidence of development of intellectual property, where appropriate.

#### *Documents required by the Office of Research:*

- Once the UFRF nominees are selected by the college, please send the following documents for each nominee to the Office of Research by email. **Applications must be submitted by the office of the Dean.**
  - o A completed UFRF application form.
  - o A signed supporting letter from the Department Chair that documents the candidate's standing in his/her field. (May be sent as a PDF file.)
  - o A one-page personal statement by the candidate that details his/her recent accomplishments and current research agenda. **(Microsoft Word file format preferred.)**
  - o A curriculum vitae.

#### *Timeline*

- January: Nominations are invited
- February: Nominations due to College of Engineering Academic Affairs Office
- March: Nominations due from Associate Dean's Office to the Office of Research
- May: Awards are made

## **UF Foundation Term Professorship Program**

<http://www.aa.ufl.edu/uff-term-prof>

In support of the university's preeminence goals and to support faculty research efforts, the University of Florida Foundation has announced the creation of the University of Florida Foundation Term Professorships Program. The Foundation plans to award two Term Professorships each academic year as follows: (1.) The duration of each Term

Professorship is 3 years. All unexpended funds revert to the Foundation after 3 years; (2.) A total \$25,000 award accompanies each Term Professorship. Up to half the award can be used to fund the salary plus fringe of the Term Professor, and all of the award may be used to defray research expenses, including graduate assistantship support.

Eligible faculty may be untenured, tenured or non-tenure-track, but must have a substantial research assignment and an outstanding record of research accomplishments. Faculty may receive the award once during the lifetime of the program.

The dean of each college is invited to submit one nomination to a committee of faculty that will recommend the two finalists for the awards each year. The committee will be chaired by Associate Provost Angel Kwolek-Folland.

**As part of the nomination process, please ensure that the nominee is committed to attend the Foundation Board meeting in October to be recognized and to receive the award.**

Deans are asked to submit a letter of nomination and a complete CV for the candidate in electronic form by **August 1<sup>st</sup>** to Ileana McCray at [imccray@aa.ufl.edu](mailto:imccray@aa.ufl.edu).

#### Timeline

- June: Announcement is made
- July: Nominations due to College of Engineering Academic Affairs Office
- August 1: Due to Associate Provost from Dean's Office

## Excellence Award for Assistant Professors

<http://www.aa.ufl.edu/excellence-awards>

The UF Provost's Office hosts the "Excellence Awards for Assistant Professors" competition. The awards recognize excellence in research among assistant professors. Each award is a one-time allocation of \$5,000 in support of research that can be used to fund travel, equipment, books, graduate students, and other research-related expenses.

#### Eligibility

Nominees must currently hold the rank of tenure-track Assistant Professor or Assistant Curator. Nominees may NOT be in the final year of their tenure track-probationary period. Nominees may not have previously received this award.

#### Nomination Packet

- Nomination letter from the Dean
- Abbreviated CV of no more than 2 pages - include most recent accomplishments
- Statement describing current research projects - no more than 2 pages

#### Timeline

- February: Announcement is made
- February: Nominations due to College of Engineering Academic Affairs Office
- March: Nomination due to Provost

## College of Engineering Mentoring Award

In 2009 the college began an award to recognize the contributions of senior faculty who mentor junior faculty. Helping junior faculty succeed is critical to the future of the college. Nominations may be made by all faculty including department chairs and untenured faculty. Nominees must be the recognized faculty mentor of at least one junior faculty member in the entire past year. Nominees must not have received the award in the last three years. ***The winner of this award will receive a \$2000 award.***

#### Eligibility

- Nominees must be the recognized faculty mentor for at least one junior faculty member in the faculty mentoring program during the entire past year.
- Nominees must not have received the award in the past (3) years.

#### Nomination packet

- Period of mentoring responsibilities and junior faculty mentored
- A statement of the candidate's mentoring philosophy describing specific mentoring practices in each of the areas of research, teaching and service (*no more than 2-pages*)
- Letter of support from the Department Chair (*no more than 2-pages*)
- Letter of support from at least one junior faculty for whom the candidate has served as faculty mentor (*no more than 2-pages each letter*)
- Any additional supporting evidence of faculty mentoring

The Honors and Awards Committee will review the submitted packets and will provide the name of the awardee to the Dean. Selection will be based on overall merit of the packet's evidence of mentoring in the areas of research, service, teaching, and external funding.

#### Timeline

- January: Announcement is made
- February: Nominations due to Academic Affairs Office
- March: Winner notified
- March/April: Awards luncheon

## Academy of Distinguished Teaching Scholars

<http://fora.aa.ufl.edu/Provost/IndependentFora/Academy-of-Distinguished-Teaching-Scholars>

The Scholars program was initiated in August 2004 to reward our most effective educators and to utilize their expertise to advance the vision of scholarly excellence and faculty enhancement at the University of Florida. Academy members serve as advisors to the Associate Provost for three years and assist the Associate Provost in developing programs and promoting policies that enhance the professional careers and experiences of faculty. Their mission is to develop and recommend implementation of policies that enhance the University of Florida's ability to continuously improve its high level of academic excellence. Academy members also promote a university-wide discourse on key issues surrounding the integration of teaching and research at the University. After completing their three-year terms on the advisory board, members retain the title of Distinguished Teaching Scholar and continue to be a part of the Academy. An honorarium of \$3,000 per year (total of \$9,000) disbursed to a discretionary account is awarded to each Scholar for their service.

#### **Eligibility**

Applicants must be tenured UF faculty who hold at a minimum, the rank of Associate Professor (minimum of 5 years).

#### **Selection Criteria and Process**

- Self-nominations are acceptable.
  - Applications must demonstrate a strong record of integration of superior teaching and research and a record of distinguished scholarly accomplishment that has garnered recognition at the national and/or international level.
- Candidates should articulate strategies to advance the mission and vision of the ADTS through their work on specific projects.
- The selection process is highly competitive and based on merit.
- All of the required components of the application packet must be submitted by the deadline.
- Applicants are selected by current Academy members. A maximum of three applicants will be inducted into the Academy in a given year.
- Applicants are notified of the results by mail.

#### **Application Process**



- Applicants must submit a complete application packet by the established deadline.
    - o Application packet that adheres to the Academy of Distinguished Teaching Guidelines (PDF; similar to the format used for T&P packets.)
    - o Narrative (5 page limit, 12 pt font, single spaced) that addresses the information outlined in the application guidelines,
    - o Letter of support from your Chair, Director or Dean/Associate Dean.
  - Submit all electronic materials by deadline to: [mccrayi@ufl.edu](mailto:mccrayi@ufl.edu).
- Packets must include:  
Scholars Application

For more Information: <http://fora.aa.ufl.edu/Provost/Pages/Academy-of-Distinguished-Teaching-Scholars/Overview>

#### Timeline

- October: Call for applications issued from Dr. Kwolek-Folland's Office
- January: Packets due to Ileana McCray in Dr. Kwolek-Folland's office

## Distinguished Alumni Professor (DAP) Award

<http://education.ufl.edu/educational-research/4436>

Email will come from the Provost's Office announcing the award.

Every two years the UF Alumni Association (UFAA) selects a faculty member to receive the "Distinguished Alumni Professor" (DAP) Award. The title holder, serves as an ambassador of the university's academic and research achievements to The Gator Nation®. As we continue the preeminence journey, we hope you will assist us by identifying faculty members of the highest caliber to represent University of Florida.

The recipient of the DAP Award serves on the UFAA Board of Directors for a two-year term and participates in Alumni Association programs, including speaking at signature events, such as the Grand Guard Reunion (celebrates 50 year anniversary of graduation) and at Gator Club® functions to the degree that his/her schedule permits. In return, the Alumni Association awards the recipient a \$20,000 stipend, to be paid in four installments over the two-year term.

Additional funds are provided by the Office of Academic Affairs to be utilized for items such as research and travel support (may not be used for salary augmentation).

The deadline for applications is typically February. Completed applications should be submitted to Ms. Ana Barrenechea, Director of Building Alliances—Alumni Affairs, and include a signed applicant information form, Curriculum Vitae, a personal statement of research interest (one-page), and a letter of recommendation from the college Dean or department Chair/Director and endorsement of the nomination by the College Dean. **Please contact Ana for an application packet at [abarrenechea@uff.ufl.edu](mailto:abarrenechea@uff.ufl.edu).**

## HWCOE Internal Awards

### Faculty Award for Excellence in Leadership

#### Description:

The Faculty Leadership Excellence Award recognizes and rewards a faculty member who has best demonstrated extraordinary leadership within their department, the HWCOE, the university, and/or the broader engineering profession, and best exemplifies leadership as defined by leadership attributes expected of our Gator Engineering students: visionary; inspiring; a skilled communicator; mission-focused, engaged and committed; caring and fair; thoughtful; collaborative; professional; having a positive attitude; and having sound perspective and strong intuition. Nominations for the award come from the appropriate student groups (i.e., undergraduate or graduate students depending on the instructional focus of the faculty nominee), other faculty members, and both department-level and college-level administration. The award

is conferred annually and provides \$1,000 to the award recipient. Award recipients will be recognized at the HWCOE's Annual Awards Luncheon.

**Eligibility Criteria:**

- All faculty are eligible regardless of rank or tenure status.
- Candidates will have demonstrated a strong commitment to advancing leadership excellence and building a collaborative culture of leadership within their department and the HWCOE.
- Candidates will have demonstrated leadership through their roles and activities, in organizations associated with their specialized technical expertise or in community service organizations, that advance the excellence of their department, the HWCOE, UF, and the broader engineering profession within technical, professional, or public sectors.
- Candidates will be recognized as manifesting key leadership attributes (as defined above) in their dealings with students, faculty, other university or community members, and/or their national or international peers.
- Candidates will not have been the award recipient in the prior 5 years.

**Nomination Packet:**

- One primary letter of nomination describing the nominee's demonstration of leadership. Nominations may be prepared with or without the faculty member knowing that they are under consideration for this award. No self-nominations.
- Minimum of two additional supporting letters of nomination.

**Timeline:**

- Mid March: Primary nominator sends packet to Heidi Dublin ([hdublin@eng.ufl.edu](mailto:hdublin@eng.ufl.edu))
- Late March: Nominations reviewed by the HWCOE Honor & Awards Committee
- Early April: Award recipient notified by Office of Academic Affairs.
- Late April: Award presentation at the HWCOE Awards Luncheon

## **Faculty Award for Excellence in Innovation**

**Description:**

The Faculty Innovation Excellence Award recognizes and rewards a faculty member who has best demonstrated extraordinary innovation and creativity through their research or teaching portfolio and best exemplifies innovation and creativity as defined by introducing new, high-value research or education processes or outcomes that can have significant impact on future generations. These can include creative and ground-breaking teaching methodologies or educational pedagogies or research advances being translated to market applications that can have a significant impact on future generations and attack the world's most daunting engineering challenges. Nominations for the award come from the appropriate student groups (i.e., undergraduate or graduate students depending on the instructional or research focus of the faculty nominee), other faculty members, departmental administrators, or college-level administrators. The award is conferred annually and provides \$1,000 to the award recipient. Award recipients will be recognized at the HWCOE's Annual Awards Luncheon.

**Eligibility Criteria:**

- All faculty are eligible regardless of rank or tenure status.
- Candidates will have demonstrated a strong commitment to creativity and innovation and building a collaborative culture of innovation within their department and the HWCOE.
- Candidates will have demonstrated recognition of their innovative spirit and accomplishments through their roles and activities, in organizations associated with their specialized technical expertise or in community service organizations that advance the excellence of their department, the HWCOE and/or the university within technical, professional or public sectors.
- Candidates will not have been the award recipient in the prior 5 years.

**Nomination Packet:**

- One primary letter of nomination describing the nominee's contributions to innovation and creativity.  
Nominations may be prepared with or without the faculty member knowing that they are under consideration for this award. No self-nominations.
- Minimum of two additional supporting letters of nomination.

**Timeline:**

- Mid March: Primary nominator sends packet to Heidi Dublin ([hdublin@eng.ufl.edu](mailto:hdublin@eng.ufl.edu))
- Late March: Nominations reviewed by the HWCOE Honor & Awards Committee
- Early April: Award recipient notified by Office of Academic Affairs.
- Late April: Award presentation at the HWCOE Awards Luncheon

## **Staff Award for Excellence in Leadership**

**Description:**

The Staff Leadership Excellence Award recognizes and rewards a HWCOE staff members who has best demonstrated extraordinary leadership within their department, the HWCOE, the UF community, and/or the broader profession, and best exemplifies leadership as defined by leadership attributes expected of our Gator Engineering students: visionary; inspiring; a skilled communicator; mission-focused, engaged and committed; caring and fair; thoughtful; collaborative; professional; having a positive attitude; and having sound perspective and strong intuition. Nominations for the award come from the appropriate student groups (i.e., undergraduate or graduate students depending on the instructional focus of the faculty nominee), other staff members, faculty members, and both department-level and college-level administration. The award is conferred annually and provides \$1,000 to the award recipient. Award recipients will be recognized at the HWCOE's Annual Awards Luncheon.

**Eligibility Criteria:**

- All HWCOE staff are eligible.
- Candidates will have demonstrated a strong commitment to advancing leadership excellence and building a collaborative culture of leadership within their department and the HWCOE.
- Candidates will have demonstrated leadership through their roles and activities, in organizations associated with their specializations, that advance the excellence of their department, the HWCOE, UF, and the broader professional community within technical, professional, or public sectors.
- Candidates will be recognized as manifesting key leadership attributes (as defined above) in their dealings with students, faculty, peers, and/or other university or community members.
- Candidates will not have been the award recipient in the prior 5 years.

**Nomination Packet:**

- One primary letter of nomination describing the nominee's contributions to innovation and creativity.  
Nominations may be prepared with or without the staff member knowing that they are under consideration for this award. No self-nominations.
- Minimum of two additional supporting letters of nomination.

**Timeline:**

- Mid March: Primary nominator sends packet to Heidi Dublin ([hdublin@eng.ufl.edu](mailto:hdublin@eng.ufl.edu))
- Late March: Nominations reviewed by the HWCOE Honor & Awards Committee
- Early April: Award recipient notified by Office of Academic Affairs.
- Late April: Award presentation at the HWCOE Awards Luncheon

## **Staff Award for Excellence in Innovation**

**Description:**

The Staff Innovation Excellence Award recognizes and rewards a HWCOE staff member who has best demonstrated extraordinary innovation and creativity in their jobs duties, and best exemplifies innovation as defined by introducing new

processes or outcomes that can have significant impact on the advancement of their office. Nominations for the award come from the appropriate student groups (i.e., undergraduate or graduate students), other staff members, faculty, and department-level or college-level administration. The award is conferred annually and provides \$1,000 to the award recipient. Award recipients will be recognized at the HWCOE's Annual Awards Luncheon.

**Eligibility Criteria:**

- All HWCOE staff are eligible regardless of title.
- Candidates will have demonstrated a strong commitment to creativity and innovation and building a collaborative culture of innovation within their department and the HWCOE.
- Candidates will have demonstrated recognition of their innovative spirit and accomplishments through their roles and activities, in organizations associated with their specialized expertise or in community service organizations that advance the excellence of their department, the HWCOE and/or the UF within technical, professional or public sectors.
- Candidates will not have been the award recipient in the prior 5 years.

**Nomination Packet:**

- One primary letter of nomination describing the nominee's contributions to innovation and creativity. Nominations may be prepared with or without the staff member knowing that they are under consideration for this award. No self-nominations.
- Minimum of two additional supporting letters of nomination.

**Timeline:**

- Mid March: Primary nominator sends packet to Heidi Dublin ([hdublin@eng.ufl.edu](mailto:hdublin@eng.ufl.edu))
- Late March: Nominations reviewed by the HWCOE Honor & Awards Committee
- Early April: Award recipient notified by Office of Academic Affairs.
- Late April: Award presentation at the HWCOE Awards Luncheon

## Master Calendar of Due Dates and Deadlines

### Faculty Awards

#### HWCOE

#### AUGUST

- *International Educator of the Year Award* announced to Department Chairs

#### SEPTEMBER

- *Doctoral Dissertation Mentoring Award* announced to Department Chairs
- *International Educator of the Year* Nominations due to COE Academic Affairs Office

#### OCTOBER

- *International Educator of the Year* College Award winner due to International Office
- *Doctoral Dissertation Mentoring Award* nominations due to COE Academic Affairs Office
- *Postdoc Mentoring Award* applications materials made available on the Office of Postdoctoral Affairs Website
- *Undergraduate Teacher/Professional Advisor/Faculty Advisor Mentor of the Year Awards* program announced to Department Chairs
- *Teacher/Scholar of the Year Award* announcement made to Department Chairs

#### NOVEMBER

- *International Educator of the Year Award* presented as part of International Education Week
- *Doctoral Dissertation Mentoring Award* completed packets due to COE Academic Affairs Office
- *Postdoctoral Mentoring Award* packets due to the Office of Postdoctoral Affairs from the applicant
- *Undergraduate Teacher/Professional Advisor/Faculty Advisor Mentor of the Year* nominations due to COE Academic Affairs Office

#### JANUARY

- *Doctoral Dissertation Mentoring Award* packets forwarded to Graduate School
- *Undergraduate Teacher/Professional Advisor/Faculty Advisor Mentor of the Year* completed packets due to COE Academic Affairs Office (early January)
- *Teacher/Scholar of the Year* packets due to COE Academic Affairs Office (early January)
- *Undergraduate Teacher/Professional Advisor/Faculty Advisor Mentor of the Year* packets due to Assoc. Provost's Office (late January)
- *Teacher/Scholar of the Year* packets due to Assoc. Provost's Office (late January)
- *UFRF Professorship Program* nominations are invited
- *College of Engineering Mentoring Award* announcement is made
- *DAP Award* announcement is made during the years it is offered

#### FEBRUARY

- *Excellence Award for Assistant Professors* announcement is made
- *Excellence Award for Assistant Professors* nominations due to COE Academic Affairs Office
- *College of Engineering Mentoring Award* nominations due to COE Academic Affairs Office
- *DAP Award* nominations due to COE Academic Affairs Office and then toperson noted in announcement

#### MARCH

- *Doctoral Dissertation Mentoring Awardees* announced at reception
- *Postdoc Mentoring Awardees* notified
- *UFRF Nomination due to Office of Research*
- *Excellence Award for Assistant Professors due to Provost*
- *College of Engineering Mentoring Awardee* notified
- *College of Engineering Faculty Award for Excellence in Leadership*

- *Herbert Wertheim College of Engineering Staff Award for Excellence* in Innovation
- *Herbert Wertheim College of Engineering Staff Award for Excellence* in Leadership
- *Herbert Wertheim College of Engineering Staff Award for Excellence* in Innovation
- COE Awards Luncheon Held

**MAY**

- *UFRF Professorship Awards* made
- *UF Foundation Term Professorship* announcement is made

**JUNE**

- *UF Foundation Term Professorship* Nominations due to COE Academic Affairs office
- *UF Foundation Term Professorship* due to Associate Provost's Office