TA Appointment Eligibility Policy

*** All appointments are subject to the availability of funds. ***

1. The TA pool for any semester is comprised of **compulsories** (those to whom the Department has made a commitment for that semester) and **regulars** (see below). The pool is finalized immediately after the announced TAAS open application period ends each semester.

2. For admission into the pool as a **regular**, a PhD student must, **at the time of application:**
   a. have a GPA of at least 3.5 (subject to change);
   b. have passed the written qualifying exams or have been in the PhD program for less time than the limit set for passing these exams;
   c. have a TSE/SPEAK score of 45 or better, or an iBT speaking-portion score of 23 or better;
   d. have satisfactory or better evaluations in all previous TA assignments (if any).

3. PhD students in the **regular** pool will be appointed at 25% FTE (subject to change) and must be available for work in Gainesville during the entire appointment period.

4. Departmental TA support for each PhD student is limited to at most 10 semesters (Fall and Spring) at 25% FTE per semester.

5. A faculty member who is advising 2 or more PhD students who are supported solely by departmental funds (e.g., TA and Fellowship), may not take on additional PhD advisees who also are supported solely by departmental funds.

6. A PhD student who cancels an accepted TA appointment without the approval of the instructor of the course he/she was assigned to will become **ineligible** for any future TA appointment in CISE.

Additional Requirement for all **Teaching TA** appointments: To be a **Teaching TA**, those with a TSE/SPEAK score of 45 or 50 or an iBT speaking-portion score of 23-27 must, **by the start date of the appointment**, have previously passed or be currently registered to take EAP 5836. A student who has a TSE/SPEAK score of 55 or an iBT speaking-portion score of 28 or better is exempt from the EAP 5836 requirement.

Rev. 28 Jan 2011